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## Kathy McGill

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**Objective:** To utilize my educational training and work experience while helping others achieve their goals. My strong communication skills, excellent listening skills, genuine care, and concern for others and their needs will allow me to grow and gain valuable experience as I achieve my career goal, which is to obtain a Master's Degree in Psychology.

### Education and Training

Southern Illinois College, Harrisburg, IL., Phlebotomist

Nicholls State University, Thibodaux, LA., General Studies, Major-Behavioral Science

Graduate, University of Louisiana at Lafayette, 2008, B.A. General Studies, Major-Behavioral Science, Minor-Applied Science

- Over 700 educational hours in substance abuse and related field
- Counselor in Training (CIT) #2490
- Louisiana Association of Substance Abuse Counselors and Trainers Co-occurring Disorders Training
- Louisiana Association of Substance Abuse Counselors and Trainers Conference
- Fluent in Spanish

### Professional Experience

Illinois Juvenile Justice  
Illinois Youth Correction/Alternative Behavioral Treatment Center  
February 23, 2009 –Present

#### Behavioral Health Counselor

- I work with juveniles between the ages of 13 to 21, who are sex offenders, addicts and some who have mental illnesses with multiple disorders.
- Conduct 18 treatment groups a week on various subjects such as: Substance Abuse Education, Activities of Daily Living, Social Skills, Anger Management, Surviving Parole, Violence Prevention
- Counseling with other Professionals
- Conflict Resolution, Crisis intervention
- Treatment Planning, Behavioral Evaluations
- Quarterly Report
- One on One
- Hand out Discipline

**Internship:** Lafayette Sheriff's Department Intensive Outpatient Program  
June 2007- September 2008

#### Counselor in training (CIT)

Screening ~ Intake ~ Orientation ~ Assessment ~ Treatment Planning ~ Counseling ~ Case Management ~ Crisis Intervention  
~ Client Education ~ Referral ~ Reports ~Record Keeping ~ Counseling with other Professionals ~ Group ~ One on One

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GTECH

Rehire/December 2004-July 2007

**Field Service Technician**

- Contracted out by state lottery, company vehicle
- Advised and trained customers or personnel in operation and maintenance of terminal
- Conducted investigations to determine source of technical problems
- Resolved problems over the phone
- Maintained terminal and keep records
- Compiled technical data pertaining to changes and improvements
- Responsible for delivering lottery supplies within a 90-day rotation.

Self Employed/Contracted out through Great Mid-Western Publishing  
July 2002-July 2003

**Independent Sales Representative**

- Contacted prospects, following leads submitted by management, established customers, and developed through other sources.
- Prepared sales promotional letters to be sent to prospective customers
- Actively participated in the marketing of Plat Book
- Generated sales from Banks, Title companies, Attorneys, Abstractors, Landscapers, Seed and Feed stores, John Deere, Case, International
- Provided personalized service to advertisers, assisted in preparation of advertisement
- Maintained advertisement space, and records

GTECH

July 2000- July 2002

**Customer Service Representative:** See above for duties.

Saline Care Center  
1985 - 1987

**Assistant Activity Director**

- Worked with the mentally challenged and emotionally unstable clients of all ages, as well as Senior Citizens
- Planned activities
- Set goals for clients, assisted in helping client reach their goals
- Charted
- Volunteered for Special Olympics

Booth Grade School  
1981-1982

**Teacher's Aide-Special Education**

- Assisted teacher with students with learning disabilities
- One on one help with students
- Graded papers
- Substituted classes
- Assigned homework

References: Available upon request

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